**Recognized Student Club/Organization (RSCO) Model Constitution**

**The Data Science Club Constitution**

**Article I – Name of RSCO**

The name of the RSCO shall be Data Science club.

**Article II – Purpose, Aims, or Objectives**

The purpose of Data Science Club shall be to promote of technology transfer of current trend in market to college setup. Personal development create awareness on importance of data driven decision making in market. Conduct and promote Tech events, Hackathons and boot camp to promote Data science. To support Data science student with career development.

**Article III – Membership**

Section 1: The membership of this RSCO shall consist of: Regularly enrolled full-time undergraduate and graduate students of the main campus of Mercyhurst University. Should have basic understanding in computers and mathematics.

Section 2: Non-discrimination clause. Mercyhurst University values diversity and is committed to the goal of achieving equal opportunity for all. For that reason, Mercyhurst abides by federal, state and local law in admissions, employment and all services and programs provided. Mercyhurst does not unlawfully discriminate on the basis of race, color, religion, creed, sex, citizenship status, ancestry, national or ethnic origin, age, familial status, sexual orientation, physical or mental disability, military or veteran status or any other legally protected characteristic or because of any individual’s legally protected activities. Mercyhurst complies with federal, state and local legislation and regulations regarding nondiscrimination. This policy applies to faculty, administration and staff, applicants for employment, students and applicants for educational programs and activities.

Section 3: Dues. If members of your RSCO members pay dues, include information regarding when your RSCO determines the amount of dues and what percentage of members that would be needed to increase the dues.

**Article IV – Officers**

Section 1: Officers of the RSCO shall be as follows:

**President**

*Duties:* Conduct and preside over a regular Club meeting.

Create and abide by an agenda for your weekly meeting.

Keep officers on task and provide assistance for committees to run smoothly.

Lead the entire membership in a well-rounded program of activities and projects.

Meet with your faculty advisor to discuss agenda points and current club issues.

Make sure that each officer is aiding the committee to which he/she is assigned.

Organize or participate in inter-clubs

**Vice-President**

*Duties:* Assist president with his duties

Act as president in absence of president

**Treasurer**

*Duties*: Is responsible for all the club finance.

RSCOs should have the necessary officers to run the RSCO and conduct business effectively and efficiently, but not so many that they become cumbersome and trivial.

Section 2: Election of officers. Any active member of the Data Science club can submit their nomination for election. The Executive Board officers of the RSCO will be elected between March 15th and April 15th for the following academic year. There needs to be a majority vote for officers to be elected into position.

Section 3: Officers shall take office on or before April 30th and shall serve for a period of one full academic year.

Section 4: Officers shall not be on academic or conduct probation at the time of their elections or throughout their term of office.

**Article V – Removal of Officers**

Section 1: Officers failing to fulfill the given responsibilities and duties may be removed by the active RSCO.

Section 2: The removal of an officer requires a majority vote of *(Select one: two-thirds, three quarters, etc.)* RSCO members following notification of the officer in question. Such notifications shall be provided in writing no less than seven days prior to the vote.

**Article VI – Meetings**

Section 1: A regularly scheduled general meeting shall be held at least once a month. Additional meetings may be called by the officers as the need arises.

Section 2: A quorum shall consist of 10 voting members present at any regular or special meeting to conduct official business.

Section 3: A quorum shall be present in order for any official business to be conducted. Official business shall include election of officers, setting of dues, and any other major decisions.

Section 4: Parliamentary Authority *(Roberts Rules of Order is typically used.)*

**Article VII – Advisor**

Section 1: Method of selecting advisor. Advisors for student clubs/organizations shall be selected from among active members of the FACULTY, STAFF or ADMINISTRATION of the main campus of Mercyhurst. A Graduate Student or Assistant is not permitted to serve as the advisor for a student club/organization.

Section 2: A person may not advise more than two RSCOs.

Section 3: The advisor must take an active role in assessing the needs of the RSCO as defined by the RSCO’s constitution.

Section 4: List specific duties or responsibilities of the advisor. The advisor should act as a liaison between the Campus Involvement Center and the RSCO s/he is advising.

**Article VIII – Method of Amending Constitution**

Section 1: All amendments to this constitution require notice of *1 month* prior to being discussed and voted upon.

Section 2: The constitution may be amended by a vote of two-thirdsmajority membership at any regular or special meeting.

Section 3: Amendments become effective only after documentation and approval by the Campus Involvement Center.

**Article IX – Copies of Constitution**

Section 1: Copies of this constitution are kept on file by the Campus Involvement Center and shall be made available to members of the Mercyhurst community upon request.